

Professional Development Plan

Name: _____

Organization: _____

Part 1: Self Reflection

Date Completed: _____

Answer the following questions to the best of your ability; if you need clarification ask your coordinator for assistance.

1. How are the needs of my organization changing?

2. What new needs are developing among parents I serve?

3. What new knowledge or skills do I need to meet these new needs?

4. Where can I obtain the knowledge and skills I need to better service the parents I work with? Be specific on when and where. This may require research.

Professional Development Plan

Part 2: Yearly Training Plan

1. What knowledge or skill am I going to master over the course of the next year?

2. What professional trainings am I going to attend to meet accreditation requirement and obtain the knowledge or skills needed?

Name of Training	Location	Date	Cost
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<hr/>	<hr/>	<hr/>	<hr/>
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3. Is there an obstacle to obtaining this training (finances, time, or learning new technology)?
How will you overcome this obstacle?

4. How will you demonstrate or share this new knowledge to your coordinator?

☐ Presentation to Other Home Visitors (15-20 minutes)

☐ Portfolio

☐ Other:

This Professional Development Plan was completed by:

Home Visitor Name (Print)

Home Visitor Signature

Date

Coordinator Name (Print)

Coordinator Signature

Date