

Site Name \_\_\_\_\_

Site ID \_\_\_\_\_

## GROUP MEETING

*ETO Data Entry Instructions: Families Program > Record NEW TouchPoint > Group Meeting TouchPoint*

☐ General OR ☐ Participant [Allows Enhanced Attendance Reporting]

Group Meeting # of HIPPY Families Attended \_\_\_\_\_  
Date # of Children Attended \_\_\_\_\_  
# of Adults Attended \_\_\_\_\_

Duration

Time Began

Time Ended

Location

☐ Church ☐ Park  
☐ HIPPY Office ☐ School  
☐ Library ☐ Zoo  
☐ Museum ☐ Other (Specify)

Enrichment Topic(s) CHECK ALL THAT APPLY

- ☐ Academic/Creative Activities
- ☐ Community Services
- ☐ Domestic Violence
- ☐ Education/Schools
- ☐ Field Trip
- ☐ Financial Literacy
- ☐ Health/Nutrition/Safety
- ☐ HIPPY Orientation
- ☐ Parenting/Positive Discipline
- ☐ Personal/Professional Goals
- ☐ Social/Emotional Development
- ☐ Other (Specify Below)

☐ Engaged in Curriculum Role Play  
(Specify Details)

**HIPPY Curriculum**

**Packet #**

- ☐ Little Learners, Age 2 \_\_\_\_\_
- ☐ Year 1, Age 3 \_\_\_\_\_
- ☐ Year 2, Age 4 \_\_\_\_\_
- ☐ Year 3, Age 5 \_\_\_\_\_

**Language**

- ☐ English
- ☐ Spanish
- ☐ Both

☐ Holiday/Celebration (Specify)

- ☐ Awards/Recognition
- ☐ Banquet
- ☐ End of Year/Graduation
- ☐ Holiday (Specify Below)
- ☐ Picnic
- ☐ Other (Specify Below)

Print a sign-in sheet from ETO.

1. Perform a blank green bar search in the Families program.
2. Separate Adults from Children by clicking the Adult or Child header in the list.
3. Click the Printer Icon in the top, right corner.
4. Print as usual.

### Web Intelligence - Roster Report

Document View 100%

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Save Ctrl+S

Save as

Save to my computer as

### Family Roster (Printable)

Ordered By Family Name

7/7/16

44 Total Participants

14 Adults, 30 Children

Case#

Adult

Child

1/1

# of Adults

# of Children

Please Sign In!

Alexa Abrams Family

Abrams, Alexa

79365

Adult

2

1

Alexa Abrams

Agnes Ashton Family

Ashton, Agnes

79373

Adult

1

2

Agnes Ashton

Alexa Angorean Family

Angorean, Alexa

79367

Adult

1

3

Alexa Angorean

Anthony Ankles Family

Ankles, Anthony

79369

Adult

1

3

Barra Berry Family

Berry, Barra

79380

Adult

3

4

Barra Berry

Breana Burrell Family

Burrell, Breana

79381

Child

1

1

Breana Burrell

Carla Castmon Family

Castmon, Carla

79402

Child

1

0

Carla Castmon

Cera Copples Family

Copples, Cera

79408

Adult

2

1

Cera Copples

Copples, Christy

79409

Child

1

1

Cera Copples